

DELTA GOM snc

To:

The writer: DELTA GOM SNC

Based in: Strada Zoccoli 20, 10040 RIVAROSSA (TO)

As Data Controller of personal data, informs you in accordance with EU Regulation 2016/679 "European Regulation" and the national regulations applicable to this sector, that the processing of your personal data is carried out in the organization structure in full respect of the aforementioned norms, guaranteeing respect for fundamental freedoms and the dignity of the interested party, in particular protecting privacy and data protection. It should be noted that the disclosure relates to personal data provided by the data subject or his delegates and any data requested in the future compatible with the purposes indicated below, obtained directly from them or through systems where the person concerned has released his information for being subsequently contacted by the writer.

Pursuant to art. 13 and 14 of the Rules, we provide the following information:

- **Method of treatment**

The processing of data can / can be carried out with the aid of paper and / or through the use of computer systems and related electronic equipment (even remote with appropriate systems of protection and security), by persons specifically appointed and instructed on security and data processing, for the following purposes. Further processing for different purposes will be the subject of specific information with relative consent if due in relation to the mandatory rules.

- **Purposes pursued**

A- Administrative, accounting and fiscal management of the company (invoicing, work organization, etc.)

B- Operational management and internal / external logistics (delivery and / or collection of materials, documents, authorizations, communications on the status of practices or work)

C- Provision of services, materials, manufacturing, specialized professional services (not exhaustive list: consultancy, materials supply, interventions on buildings, installations, technical and professional services, logistic, training, etc).

D- Management of any dispute between the parties (complaints, contractual breaches between the parties)

E - Filing of technical / administrative documentation (in relation to legal obligations, fiscal and contractual documentation filing, contractual communications and warranty on the deliveries)

- **Communication of personal data**

The data in our possession will be processed by internal subjects (appointed and responsible) in relation to the functions held within the organization in order to pursue the purposes listed above and on the basis of the current relationships between the parties. The organization also recurs to subjects external to the structure due to specific activities related to particular professional and / or technical figures, involving data processing. These persons are appointed as external managers of the treatment and therefore subject to the obligations that the current legislation places on this figure.

The categories of recipients are as follows:

INTERNAL

Employees of the company or collaborators under different contractual form under the direct control of the holder

EXTERNAL

Tax consultancy studies (accountants, tax consultants, etc.)

- **Technical consultancy companies (safety on the job)**

Communication to parties outside the organization will be carried out within the strict limits of the need to follow the customer's requests and the correct development of the mandate received or in accordance with legal obligations (eg company accounting and fiscal holding). It follows that not all the categories of subjects mentioned will be able to process the data, but only the internal or external figures in charge of performing a particular mandatory treatment.

- **Transfer of data to a third country or to international organizations**

The data controller does not transfer data to a third country or to international organizations for his activities involving the processing of his personal data.

DELTA GOM snc

- **Obligation (or non) of the conferment**

The processing of personal data is only admissible upon the transfer of the same by the interested party. This transfer may be optional or compulsory pursuant to the legislative provisions that are applicable in relation to the objectives pursued.

Due to the principle of the data "necessity" (thus excluding the request for data not strictly necessary) the interested party is informed that for the purposes reported his refusal to provide the data will in fact made it impossible to carry out the planned treatments, making in fact impracticable the services foreseen by the relationship between the parties or the fulfillment of specific legal obligation

- **Data retention**

The preservation of the collected data, without prejudice to the exercise of the rights of the interested party as indicated below, is extended to the strict time necessary to complete the order, task or service requested, as well as any preservation of data provided for guarantees, by state regulations or European (eg conservation of tax documents). The information, even of a sensitive nature that is no longer necessary or to be retained by virtue of regulations or for the protection of the data holder, will be destroyed (or rendered unusable) or returned if they are original documents, without keeping copies. Further information on the retention periods in relation to the various cases may be requested from the holder of the data and his contacts through the communication channels indicated in this statement.

- **Profiling and automated processes**

The processing of personal data takes place without the intervention of systems or automated processes, such as to make decisions impacting on the data processing and on the legitimate interests of the data subject, nor is the profiling of the data subject

- **Data controller**

The figure identified under the EU Regulation as Data Controller to whom it is possible to forward any requests and exercise the right guaranteed to the interested party pursuant to art. From 15 to 22 of EUR Reg.2016/679 and of national regulations applicable to the sector is:

DELTA GOM snc
Strada Zoccoli 20, 10040 RIVAROSSA (TO)
Tel 011 9700126 Mail. sito@deltagom.com

- **Managers and/or reference subjects**

The figure (s) identified as the referent (s) for information requests and the exercise of the rights listed below is/are; Privacy administrative manager (to be quoted in the request)

- **Rights of the interested party (Article 15 70 22 EU Reg.**

The interested party may exercise the following rights, without prejudice to any particular obligation to which the organization is obliged to comply pursuant to the EU Regulation and other legislative provisions regulating the management of particular personal data:

1. The interested party has the right to obtain confirmation of the existence or not of personal data concerning him/her, even if not yet registered, and their communication in intelligible form.
 2. The interested party has the right to obtain the indication:
 - a) of the origin of personal data and categories
 - b) the purposes and methods of the processing, as well as the duration of the storage
 - c) of the logic applied in case of treatment carried out with the aid of electronic instruments
 - d) of the identification details of the owner, of the managers and of the designated representative
 - e) the subjects or categories of subjects to whom the personal data may be communicated or who may become aware of them in the territory of the State, European Union or third countries, as managers or agents and to receive information about adequate guarantees in the transfer and treatment.
 3. The interested party has the right to obtain:
 - a) Updating , rectification or, when interested, integration of data;
 - b) Cancellation (right to be forgotten), the transformation into anonymous form or blocking of data processed, or subsequently including those whose retention is unnecessary for the purposes for which the data were collected or
-

DELTA GOM snc

subsequently processed, without prejudice to obligation of a regulatory nature or of protection of the data and in particular in case of illicit processing;

c) the attestation that the operations referred to in letters a) and b) have been brought to the attention, also with regards to their content, or those to whom the data have been communicated or disseminated, except in the case where such fulfillment is impossible or involves a use of means manifestly disproportionate to the protected right.

4. The interested party has the right to oppose or limit, in whole or in part:

a) In legitimate grounds, to the processing of personal data concerning him/her, even though they are relevant to the purpose of the collection.

b) to the processing of personal data concerning him/her that refer to automated processes or deriving from proliferation (without prejudice to the contractual obligations stipulated between the parties) with particular regard to marketing purposes and the like.

5. The interested party has moreover the right to

a) make a formal complaint to a supervisory authority (more information on www.garanteprivacy.com);

b) to receive information on their origin, if they are not collected directly from the interested party.

c) receive a copy of the kept data within the limits of the protection of the rights and freedom of others;

d) request data portability, where the nature of the processing makes it technically feasible.

Further information can be obtained from the data controller or by consulting the articles of the cited reference standards.

The signature also declares that he / she has read and understood the contents of the information and the rights recognized under the mandatory rules.

Consent

Disclaimer

Purposes

F

Promotion of activities, services, discounts, discounts to customers or interested parties

(communications having the character of "marketing", through the inclusion in a mailing list to inform customers and interested parties of events, activities and promotions, offers)

Place Strada Zoccoli 20, 10040 RIVAROSSA (TO)

FIRST NAME

SURNAME

Date ___ / ___ / _____

Signature by consensus
